



COUNTY OF SAN DIEGO
JOB ANNOUNCEMENT
PROJECT MANAGER, PUBLIC WORKS
RECRUITMENT NO. 06370607

- SALARY:** \$2,623.20- \$3, 896.80 biweekly; \$68,203.20 - \$101,316.80 annually
- FILING DEADLINE:** **5:30 p.m., Friday, October 6, 2006 @ 1600 Pacific Highway, Rm. 207, San Diego**
- JOB SUMMARY:** Under general direction, coordinates, manages, and monitors the progress of public works capital projects or private land development projects processed throughout the County; incumbents are responsible for ensuring that project schedules, costs, and overall quality performance objectives are met. Examples of duties: participates in long and short range public works program planning efforts and studies; recommends and implements changes to County-wide public works planning processes and policies; acts as a project manager for assigned projects from conception through implementation; prepares cost and scheduling analysis reports for multiple projects; coordinates resource assignment; identifies initial and ongoing risks associated with assigned projects and develops mitigating factors for consideration; oversees the preparation of bid specifications; makes presentations to elected officials, community groups and the general public on projects; trains, evaluates and supervises professional staff; and other duties as assigned.
- REQUIREMENTS:** Qualified applicants must possess: A bachelor's degree from an accredited college or university in engineering, land surveying, business or public administration, or a related field; **AND**, five (5) years of project management experience in public administration, business administration, engineering or related experience in a public works, planning or land development setting. **A copy of your transcript or diploma must be attached to your application.**
- ALSO REQUIRED:** A valid California class C driver's license, which must be maintained throughout employment in this class, is required at time of appointment, or the ability to arrange transportation for field travel. Employees in this class may be required to use their own vehicle.
- EVALUATION:** The names of qualified applicants will be placed on an employment list based on scores received during the evaluation of information contained in their employment and supplemental application.
- HOW TO APPLY:** Employment applications can be accessed on-line from the Job/Current Recruitments section of the County of San Diego web site at <http://www.sdcounty.ca.gov>. **All required documentation must be submitted immediately with your application in order to determine your eligibility to complete.** Coversheets with additional required documents may be faxed to the Department of Human Resources at (619) 685-2458. You may also pick up and submit your application, along with your attachments, to the Department of Human Resources at the address listed below. For additional information or accommodations, see reverse or call (619) 236-2191.

CLASS NO. 3706 / DHR1 & SAF

VM (08-20-06)

Department of Human Resources

1600 Pacific Highway, Rm. 207, San Diego, CA 92101; Information: (619) 236-2191; FAX: (619) 685-2458; (MS: A-8)

An Equal Opportunity Employer

<http://www.sdcounty.ca.gov>

24-Hr. Recorded Job Line: (619) 531-5764; Toll Free Job Line: (866) 880-9374

DHR Telecommunications Device for the Deaf: (619) 531-5362
Hearing Impaired, California Relay Service: 800-735-2929